



COMMUNITY BOARD ELEVEN

BOROUGH OF MANHATTAN
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Nilsa Orama
Chair

Angel D. Mescain
District Manager

Executive Committee Meeting
Thursday, March 14, 2019, 6:30 p.m.
Board Office

***** MINUTES *****

- Present:** Judith Febraro, David Giordano, Lilybelle Gonzalez, Marissa Mack, Nilsa Orama, Mahfuzur Rahman, Ryan Sheffield, Shantal Sparks, Jason Villanueva, Steven Villanueva, Angel Mescain (staff)
- Excused:** Marissa Mack, Jeremiah Schlotman, Hilda Candy Vives-Vasquez
- Absent:** Jose Altamirano, Adem Brija, Melanee Farrah
- Guests:** Devin Balkind-BetaNYC, Diane Collier-Uptown Grand Central, John Green- CB11, Jada Heredia- CB 11, Carey King- Uptown Grand Central, Alex Kipp- Conflicts of Interest Board, Frances Mastrota- CB 11, Joyce Storey-Uptown Grand Central

1. Call to Order

- The meeting was called to order by Chair Nilsa Orama at 6:35 pm. Quorum was achieved at 6:45 pm.

2. Adoption of Agenda

- A motion to adopt the agenda was made by Jason Villanueva. The motion was seconded by Lilybelle Gonzalez. The motion passed.

3. Announcements

- Jason Villanueva announced that next Friday, March 22, he would be participating in the Covenant House Sleep Out to raise awareness about Covenant House and the issue of homeless youth. All proceeds raised will go toward combating homelessness.
- David Giordano mentioned that on March 26, Children's Aid will be holding a community forum to provide updates as to where the organization is in terms of their plans to rebuild a new building.

- David reminded all of the Film Screening and Community Discussion on Youth Violence in East Harlem to be held on Saturday, March 23rd from 2-5:30 pm at the Silberman School of Social Work.
- Judith Febbraro announced that Henry J. Carter Specialty Hospital will have its Third Annual Legislative Breakfast on Friday, March 22, 2019 from 9:30 to 11:30 am.
- Nilsa Orama announced that PSA 5 is conducting a Toy drive for a planned event in April and asked all present to consider supporting the effort by donating a toy.
- Mahfuzur Rahman announced the Spirit of Service event to be held on April 27. Lilybelle Gonzalez mentioned that the event will be an opportunity to recruit volunteers as well as to celebrate volunteers.
- Mahfuzur also mentioned that on March 24, from 1-4 pm, the Masjid Aqsa-Salam Mosque located on 115th Street and Madison Avenue will be having an Open House to allow the community to learn about its history.
- Xavier Santiago thanked all who reached out to support him during the past month with the loss of his grandmother.

4. Discussions & Presentations

- Conflicts of Interest Training
 - i. Alex Kipp, Conflicts of Interest Board
 - Alex Kipp gave background regarding the need to disclose potential conflicts of interest and reviewed different COI categories. He spoke about the distinction of direct vs indirect benefit. Alex also gave examples of some scenarios that may/may not need disclosure. He mentioned that when thinking about potential conflicts that the following method be employed:
 - Disclose-the conflict/perceived conflict at the beginning of the meeting or discussion
 - Discuss-the member can still participate in discussion
 - DO NOT VOTE

He mentioned that if in doubt whether it is a conflict, members should call the Conflict of Interest Board for guidance.
- Proposed Constituent Services Management solution for Community Boards
 - i. Devin Balkind, BetaNYC
 - Devin Balkind conducted a presentation regarding Constituent Relationship Management (CRM). He mentioned that BetaNYC had been working on CBDB-a database for Community Boards to track constituent issues. Phase 1 entails building a prototype CRM and is a 3 month project; Phase 2 entails training and feedback (8 months) and Phase 3 entails the planning of advanced tools and ongoing capacity building. He mentioned that the cost for the 1st year is \$ 10,000 to design a custom CRM.

- Devin mentioned that Community Boards could access “AirTable” a structured multi page spreadsheet and showed us the website and mentioned that the AirTable can be designed for the specific needs of the Community Board.
- Request for “ Harlem 1958” Street Co-Naming
 - i. Carey King and Joyce Storey from Uptown Grand Central presented a request for Uptown Grand Central’s proposal to co-name 126th Street between Madison Avenue and 5th Avenue “Art Kane: Harlem 1958 Place”. This is to commemorate the 60th Anniversary when 57 jazz musicians were brought together by Art Kane for the iconic “Great Day in Harlem” photograph.
 - A motion was made by Xavier Santiago to adopt the street co-naming to Harlem 1958 and was seconded by Jason Villanueva. The motion passed.
- Officer Reports
 - i. Nilsa Orama, Chair, spoke about the email that she had sent to out regarding meeting protocols and best practices. She mentioned that she had attended other CBO’s meetings and how some had appeared not as organized as they should be and wanted to ensure that all committees review their meeting protocols. Nilsa spoke about the Children’s Aid meeting and mentioned that Xavier had suggested renderings/model for the public to review at the upcoming meeting.

Nilsa also mentioned that she attended a small “Artist Meet and Greet” at El Museo Del Barrio and that this invite came out of the attendance of Ana Chireno at the Economic Development Committee meeting.
 - ii. Xavier Santiago, CB 11 Vice Chair mentioned that he and Nilsa Orama had participated in a call with Children’s Aid Society regarding their rebuilding and announced a meeting will be held for the general public at the end of the month.
 - iii. Judith Febbraro, CB 11 Secretary, reminded all Chairs to send her copies of the Committee attendance forms with all required information (absences, excusals etc) to ensure proper attendance tracking.
- Committee Chair Reports
 - i. David Giordano, Chair-Youth and Education spoke about the Film Documentary that will be held at the Silberman School on March 23. He also spoke about the Specialized High Schools method to assess how kids are accepted into those high schools. He also mentioned that he spoke with Michelle Martinez at a CEC meeting and she was very specific about budget requests and who they should be sent to. He mentioned that she would be willing to come to the Board to provide more input.
 - ii. Judith Febbraro, Vice Chair-Licenses and Permits spoke briefly regarding the number of liquor licenses. She mentioned that one business is missing a document and she will update the board as it is received.

- iii. Shantal Sparks, Chair-Office Oversight mentioned that CRM had been discussed and discussion regarding office personnel continues.
 - iv. Lilybelle Gonzalez, Chair-Human Services mentioned that Odyssey House is looking to expand in Randall's Island. Nilsa mentioned that a meeting had been scheduled to discuss this proposed expansion in the last week of March.
 - v. Ryan Sheffield, Chair-Environment, Open Space and Parks mentioned that Eric Peterson has accepted a new position within the Parks Department and will no longer be attending CB 11 Parks meetings. The committee would like to present Mr. Peterson a Certificate of Appreciation for all his work with CB 11.
 - vi. Xavier Santiago, Vice Chair, CB11 reported on behalf of the Housing Committee and stated that different things were discussed at the Housing meeting including doing another NYCHA forum.
 - vii. Jason Villanueva, Chair-District Needs and Budget stated that the committee met to discuss further protocol processes in the system and potential taskforces need to be developed across committees for effective work on the Statement of District Needs and for data development.
 - viii. Steven Villanueva, Chair-Land Use, Landmarks and Planning mentioned that HPD conducted a presentation regarding the two public sites for potential redevelopment- the East Harlem Multi Service Center and the NYPD parking lot.
- Review of draft agenda for upcoming Full Board
 - i. The upcoming Full Board meeting agenda and action items was discussed.
 - Committee discussion on response to the FY 2020 Preliminary Budget
 - i. Nilsa mentioned that Committees have started discussing this.
 - ii. David Giordano stated that extension of afterschool programming/care for preschool kids is needed and mentioned that the Board may need to further discuss this and take a position with DYCD.

5. Old Business

- David Giordano mentioned that there is a limit of Street renaming and we need to keep that in mind.
- Judith mentioned that representatives from the Giglio festival came in today and wants to rename a street in August when they do their festival.

6. New Business

- No new business other than what has been mentioned under announcements.

7. Adjournment

- A motion to adjourn was made by Xavier Santiago and was seconded by Steven Villanueva. The meeting was adjourned at 9:00pm.