



Diane Collier
Chair

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District Manager

COMMUNITY BOARD ELEVEN

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District Needs & Budget Review Committee (AKA Budget Committee) October 13th, 2017, 6:30 p.m. Board Office

*** Minutes ***

Present: Diane Collier (ex officio), Joseph Goldbloom, Alex Kohen, Xavier A. Santiago, Jason Villanueva

Excused: Melanee Farrah, Marissa Mack

Absent: Marie Winfield

Guests: Nilsa Orama

1. Call to Order and Adoption of Agenda

Xavier Santiago called the meeting to order 6:40PM.

Alex Kohen made a motion to adopt the agenda, which was seconded by Joe Goldbloom and passed unanimously.

2. Discussions & Presentations

a. The committee reviewed those amendments and requests supplied by the other committees. As edit permissions were granted to the committee liaison and committee chair, logins to the Budget Folder were noted. The Budget Committee is very thankful to those who spent ample time working through the narrative and their relevant requests. Youth and Education Committee had removed multiple requests that had been fulfilled as well as honed their requests. Housing Committee edited their section to specify the requests to the appropriate agency as well as provide necessary data. The Environment, Open Spaces and Parks contained the highest amount of organization. Since the committees did not reorder many of the requests nor were votes on the priorities provided, it was presumed that they were prioritized at the committee level unless otherwise removed (hidden in the workbook). Mr. Villanueva expressed his dismay for the amount of work not completed. He explained how long the Youth and Education Committee worked on their requests. Mr. Santiago expressed how the Housing Committee took positions on their requests and that committee members worked together electronically to edit the narrative and requests. He discussed that many of the requests from the Economic Development, Culture & Tourism remained but that he was waiting for an email from the chair regarding a new request. Mr. Santiago also noted that several chairs had called him, which was a good sign of cooperation and engagement. Ms Collier expressed that some of this was due to habits from previous years but appreciated the committee's work and

organization – especially with such a short amount of time. Ms. Orama agreed that a lot of work had been completed to enable the board and suggested that more training should be offered. Where appropriate, the Budget Committee reviewed/edited/removed the requests and narrative (please review distributed draft). The Budget Committee discussed how to better prepare each individual committee so that they may adjust their process.

b. The Budget Committee determined that follow-up instructional courses for the committee chairs and vice-chairs would be necessary. The committee determined that a designated person on the committee should bring a laptop or other device to every meeting so that the committee may review/edit the project tracker and budget requests for the subsequent year. In the event of a new request arising, that committee can add it immediately. The Project Trackers are not just for budget requests but for the committee's general use as well.

c. The Budget Committee will meet in the Board Office on the 1st Thursday at 6:30pm except for February and October.

d. The next Budget Committee meeting is scheduled for November 2nd, 2017. The committee will determine a roll out process for training board members further.

3. Old Business

4. New Business

5. Announcements

a. Public hearing and board vote during the CB11 Full Board meeting on October 19, 2017.

b. The Budget Committee sincerely thanks all those community board members who contributed to our new model. We look forward to improving this process in the future. Thank you for your cooperation.

6. Adjournment

Jason Villanueva made a motion to adjourn, which was seconded by Joe Goldbloom and passed. The meeting was adjourned at 9:22pm.