



COMMUNITY BOARD ELEVEN

BOROUGH OF MANHATTAN
1664 PARK AVENUE
NEW YORK, NY 10035
TEL: 212-831-8929
FAX: 212-369-3571
www.cb11m.org

Nilsa Orama
Chair

Angel D. Mescain
District Manager

District Needs & Budget Review Committee
October 17, 2019, 6:30 p.m.
Board Office

***** MINUTES *****

Present: Stephanie Arroyo, John Green, Xavier A. Santiago (Vice Chair), Jason Villanueva (Chair), Carly Wine (Staff Liaison), Jason Wu, Jesse Yang

Excused: Joseph Goldbloom

Absent: Andrew Padilla, and Marie Winfield (Public Member)

Guests: N/A

1. Call to Order and Adoption of Agenda
2. Old Business
 - a. Review September Approved Minutes and continue action item discussions
3. New Business (Review Minutes)
 - a. POA Analysis against FY 2021 Budget Request
 - b. District Consultations performance evaluations for FY 2020: Administrative Agencies & Elected Officials
4. Announcements
5. Adjournment

Meeting Minutes by Jason Villanueva (Chair):

Overview:

2.1.a.1 Agenda Item

1. A brief discussion was conducted as it relates to the District Consultations process and efforts towards progress moving towards more collaborative practices. It was decided upon to allow the committees to lead the discussion on the challenges set forth for there prospective committees in which certain Admin Agencies did not attend in which they may either issue a resolution or capture the conversation during the Initial Budget Review process. The discussion resulted in SDN liaisons being tasked to develop networking relationships with the Administrative Agencies and the committees they are associated with. Such an example will be shown in the chart below with:

<u>Committee</u>	<u>Admin Agencies</u>	<u>SDN Liaison</u>
Land-Use	DCP, DOB, DCAS, HPD	J. Villanueva
Housing	DHS, HPD, NYCHA,	X. Santiago
Economic Development	NYPL, DCLA, SBS, EDC	J. Yang
Open Space & Parks	DPR, DEP, DSNY	J. Green
Human Services	DOH, HH, DFTA, HRA, DHS	S. Arroyo
Youth & Ed.	DOE, SCA, ACS, DYCD	J. Wu
Public Safety	DOT, NYCTA, NYPD, NYFD	A. Padilla

3.1 New Business

a. Liaisons will review the impact as it relates to existing POA modification and notify their committee chair for discussion at the committee levels. Another option is to review the cost impact with such modifications and develop an impact chart of the sort for such actions being taken without community board input. This newly developed process is open for all members to coincide on best case practices moving forward.

b. District Consultations resulted in a consensus by the committee; whereas certain admin agencies did not show, and certain committees did not provide a questionnaire (Sample Form is in progress). The DOE, NYPD, FDNY, and HRA were unresponsive to the DC meeting request. Committees did not perform the required action items e.g. questions for these administrative agencies to respond EDC and NYCHA. Moving forward the liaisons will attempt to motivate the committees to develop relationships with the admin agencies.

4.1 Announcements

a. There will be no SDN Committee meeting for the months of November and December 2019. We will reconvene in Jan 2020 in anticipation of the Administrative Agencies Budget Response for FY 2021. In the meantime, liaisons and committees are urged in building solid networking relationships with the Administrative Agencies in the interest of Community Board 11. View below chart on status of submission. Green is complete and Yellow is in Progress/Next Step:

Community Board 11 - Budget Committee Workflow Timeline

	Committees Action	Budget Committee Action	Full Board Action
District Needs Assessment Prep	May/June	begin review for revision of SDN	compile and revise cmte for inclusion in Draft SDN
District Consultations	July/Aug	cmte chair/budget liaison meet w/ agency budget reps.	continue outreach to agency budget reps to inform Sep/Oct work
Borough Budget Consultations	June	none	cmte chair/budget liaison review questions drafted by DMs for submission to agencies
	Sept	none	DM attends Budget Consultation meetings hosted by OMB; cmte/budget cmte reps may attend
Budget Requests	Sept	cmtes begin reconsideration of Draft SDN to discuss any necessary further revisions and budget requests	review agency responses provided at Borough Budget Consultations
	Oct	cmtes complete reconsideration of Draft SDN to discuss any necessary further revisions and budget requests	hold public hearing on Draft SDN and Budget Requests
			compile revisions proposed by cmte for inclusion in Draft SDN which will be posted 72 in advance of public hearing
Preliminary Budget	Jan	review Preliminary Budget documents and submit comments to Budget Cmte for inclusion in Board response to Preliminary Budget	vote to adopt SDN w/ prioritized budget requests
	Feb/Mar	testify at NYC Council Hearings	hold public hearing on Preliminary Budget; vote to adopt written response to Preliminary Budget
			prepare/submit testimony for NYC Council Committee hearings on Preliminary Budget

Executive Budget	May/Jun	review Executive Budget documents and submit comments to Budget Cmte for inclusion in testimony at NYC Council Hearings on Executive Budget	prepare/submit testimony for NYC Council Committee hearings on Executive Budget	none
-------------------------	---------	---	---	------

Action Items:

Motions:

☐ Xavier Santiago made a motion to adopt the agenda, which was seconded by John Green and passed unanimously. The meeting commenced at 6:43 pm with Quorum.

☐ Stephanie Arroyo made a motion to adjourn, which was seconded by Xavier Santiago and passed unanimously; coincidently of course. The meeting was adjourned at 7:59 pm .