



COMMUNITY BOARD ELEVEN

BOROUGH OF MANHATTAN
1664 PARK AVENUE
NEW YORK, NY 10035
TEL: 212-831-8929
FAX: 212-369-3571
www.cb11m.org

Nilsa Orama
Chair

Angel D. Mescain
District Manager

Executive Committee Meeting Thursday, June 21, 2018, 7:00 p.m. Board Office

*** MINUTES ***

- Present: Melanee Farrah, Judith Febbraro, David Giordano, Marissa Mack, Nilsa Orama, Marissa Mack, Xavier Santiago, Ryan Sheffield, Shantal Sparks, Jason Villanueva, Angel Mescain (Staff)
- Excused: Adem Brija, Lilybelle Gonzalez, Candy Vives-Vasquez
- Absent: Jose Altamirano, Alex Kohen, Jeremiah Schlotman, Steven Villanueva
- Guests: No Guests

1. Call to Order

The meeting was called to order by Chair Nilsa Orama at 7.10 pm.

2. Adoption of Agenda

A motion to adopt the agenda was made by Melanee Farrah and was seconded by Xavier Santiago. The motion passed.

3. Announcements

The Chair moved the order of items on the agenda and new business was moved to number 3 in order to review the application submitted by Dewitt Clinton to hold a block party.

4. Discussions & Presentations

a. Fiscal Year 2020 Statement of District Needs and Budget Priorities

Jason Villanueva, the Chair of the Budget Committee informed the Chairs that they have been

given access to their committee folder through their committee email. He also mentioned that he had sent an email with the expectation that the committees would meet for the summer to review their “asks” and responses. He also stressed the importance of working cooperatively with the city agencies and mentioned the upcoming district consultation meetings.

Jason also suggested that each committee designate a representative to the Budget Committee so that Jason can get them involved and there's more productive communication.

b. Board Meetings Calendar

i. Change of Executive Committee meeting date

A discussion was held regarding the possibility of changing the Executive meeting date in order to be a more effective committee and in order to capture things that could fall through the cracks. This would allow the Executive Committee to be the last committee that can weigh in on action items before the full board. The Executive Committee would also review the agenda to ensure that action items are complete before presenting to the Full Board; if they are not, then they would be removed from the agenda and sent back to the committee for re-evaluation.

After a lengthy discussion regarding the meeting date, Shantal Sparks suggested that the Chair decide the schedule and inform the Executive Committee as to a draft schedule.

5. Old Business

The Chair reminded the Committee that the Annual CB11 barbecue will be held in July.

6. New Business (moved as 3rd item)

The Executive Committee reviewed the application submitted by Dewitt Clinton to hold a block party.

Background information:

The initial application submitted by Dewitt Clinton was incomplete as it did not have letters of support and the applicant did not come before the Licenses and Permits Committee.

The Licenses and Permits Committee made a motion to deny the application at committee. At the Full Board meeting held June 20, LaShawn Henry requested that the Board reconsider the denial and give the applicant an opportunity to submit a complete application.

The Chair made the decision to grant the applicant 24 hours to submit missing documents and come before the Executive Committee for a reconsideration of the application. The Chair

explained at the Full Board meeting that any decision made by the Executive Committee would need to be ratified by the Board in September's Full Board meeting.

On 6/21, the applicant, Luis Torres, on behalf of Dewitt Clinton brought in the needed documentation and answered all committee questions.

In the absence of Licenses and Permits Chair Adem Brija, Vice Chair Judith Febbraro and Licenses and Permits Committee members Melanee Farrah and Ryan Sheffield took the lead in the review of this application.

After review of the documentation, it was explained to Mr. Torres that a more specific plan was needed for the file specifying where the first aid station would be. As it was his first time preparing the application, an example was provided to him.

A motion was made by Ryan Sheffield to approve the application on the condition that a more detailed, revised map that meets the Licenses and Permits standards is submitted no later than noon on Monday, June 25. The motion was seconded by Jason Villanueva and the motion passed.

- A brief mention was made of the presentation form that is currently used by the Board with the possibility of revising or updating it to make it work better. It was also suggested that when presentation forms be submitted, that they be submitted both to the Committee and the Executive Committee so that the Executive Committee can vet it and determine whether the presenter should go before other committees as well based on the presentation. This discussion will be continued when the committee meets again

7. Executive Session

No Executive Session was called.

8. Adjournment

Several board members left before end of meeting and quorum was lost. The meeting was adjourned.