

## Important Update

March 19, 2020

In response to the COVID-19 emergency declaration, the Landmarks Preservation Commission will temporarily close its office at 1 Centre Street, but will continue to provide services by email and phone. For the past week, LPC has been working hard to adjust its processes and procedures to ensure we can continue to serve the city while protecting the health of its employees and the general public. This message outlines measures we are taking to create social distancing and help reduce the spread of the virus.

- We have canceled all public hearings for the remainder of March. Though future hearings will still be scheduled, they are subject to change, so please check our website for any updates. We may be canceling future hearings or making alternative arrangements as needed.
- All staff is working remotely at this time and checking emails and voicemails on a regular basis.
- LPC is temporarily accepting electronic filing of all permit applications and is issuing permits electronically. Application forms and associated drawings, photographs and other materials must be emailed to LPC at [applications@lpc.nyc.gov](mailto:applications@lpc.nyc.gov). Read more about E-filing here [https://www1.nyc.gov/assets/lpc/downloads/pdf/COVIDResponse\\_LPCEFiling.pdf](https://www1.nyc.gov/assets/lpc/downloads/pdf/COVIDResponse_LPCEFiling.pdf)
- During this time, please send all correspondence and communicate with us by email so that we can respond more quickly.
  - Send applications to [applications@lpc.nyc.gov](mailto:applications@lpc.nyc.gov)
  - If you have any questions or need assistance, email [info@lpc.nyc.gov](mailto:info@lpc.nyc.gov)
  - If you would like to contact the Chair, email [chair@lpc.nyc.gov](mailto:chair@lpc.nyc.gov)
  - If you would like to report potential illegal work or landmarks in disrepair, submit a complain online <https://www1.nyc.gov/site/lpc/violations/complaint-form.page>
  - If you would like to submit a Request for Evaluation for a suggested landmark, email [RFE@lpc.nyc.gov](mailto:RFE@lpc.nyc.gov)

This is an extraordinary time and we greatly appreciate your support as we work to continue to provide important governmental functions. We will continue to update the public with any new and pertinent information as necessary by email, through our website [www.nyc.gov/landmarks](http://www.nyc.gov/landmarks) and through our social media channels (follow us on Twitter @nyclandmarks and like us on Facebook <https://www.facebook.com/NYCLandmarks/>). For more information on COVID-19, including guidance and safety tips, go to <http://nyc.gov/coronavirus>